

**ARMY PUBLIC SCHOOL, FEROZEPUR (PB)-152001**

Civil Tele No 01632-245437, Mob 9876148209 &amp; Army Tele No 5061

[www.apsferozepur.com](http://www.apsferozepur.com)**REQUIREMENT-TEACHERS & NON TEACHING STAFF  
LOCAL SCREEN BOARD : 2019  
REQUIRES**

1. **TGT:** English, Physics, Chemistry, Maths, Geography, History & Hindi. (Qualification) Graduation with B.Ed & equivalent with minimum 50% marks in each.
2. **PRT:** All Subjects - (Qualification) Graduation with B.Ed & equivalent with minimum 50% marks in each.
3. **Counsellor:** (Qualification) BA with Psychology or Graduate with Certificate or Diploma in counselling with minimum experience of three years as counselor.
4. **IT Supervisor:** (Qualification) Advance diploma or diploma in computing & hardware with Knowledge.
5. **Age for TGT,PRT & Counsellor :** Below 40 Years for fresh candidates and below 57 Years for experienced candidates (minimum 5 years teaching experience in the last 10 years) experienced candidate will be preferred.
6. CSB/CTET qualified candidates will be preferred.
7. **Accountant:** (Qualification) Graduate. Preferably commerce graduate or fifteen years service as a clerk in the Defence Services. Basic computer application course of Army / Diploma in Computer Applications of not less than one year duration. Knowledge of double entry system of accounting, excel sheet and accounting software. Minimum 5 Years experience as an accounts clerk in the Defence Services/Reputed organization. Age: Below 55 Yrs.
8. **UDC:** (Qualification) Graduate or fifteen years of service as a clerk (for Ex-Servicemen). Computer Savvy (12000 key depressions per hour). Knowledge of Software applications used by Schools. Five years experience as a clerk or an accounts clerk in a reputed organization, preferably a school. Age Below 55 Yrs.
9. **LDC & Receptionist:** (Qualification) Graduate or 10 yrs of service as a clerk (for Ex-Servicemen), preferably commerce graduate, computer literate, typing with min speed of 40 WPM, knowledge of computer MS Office (Speed 8000 key depression per hour) with basic knowledge of accountancy. Age: Below 55 Yrs.
10. **Science Lab Attendant:** (Qualification) 10+2 with Science and should be, computer literate Age : Between 18 to 35 Yrs.
11. Last date for submission of application ; **11 Feb 2019** on prescribed form available at school office or school website @ Rs 100/- cash /DD.
12. All candidates will be tested for Computer proficiency test. Language teachers (English/Hindi) will given written test comprising of Essay/Comprehension before the interview.
13. Only short listed candidates will be called for interview. Salary as per School Rules.
14. School Management reserves the rights to increase/decrease/cancel any appointment without assigning any reasons. Notwithstanding qualification sighted above, selection will be based on merit as judged by the board during the interview.
15. Application received through E-mail is not acceptable.
16. TA/DA will not be admissible for interview.

Sd/-  
Principal